**PERSONAL STATEMENT**

**\*INSTRUCTIONS:** The Personal Statement should be typed or printed legibly in English (A4, double-spaced, single-sided). This statement must be written solely by the applicant. Any assistance from others will be grounds for termination or dismissal. Please refer to the prompts below.

|  |  |
| --- | --- |
| Full Name |  |
| Applying Position |  |
| 1. Explain your most important accomplishment relevant to the position you are applying for. Elaborate why you think it as such and how you achieved that accomplishment.

(Less than 500 words) |
| 1. Describe what motivates you to apply for this position.

(Less than 300 words)  |
| 1. Describe your potential contributions to the Secretariat in terms of creating hospitable and productive work environment. (Less than 300 words)
 |
| (APPLICANT)I hereby submit my Personal Statement and certify that I have received no assistance in writing or editing this essay.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dd/month/yyyy Signature |